



1. क्वीन्स वे, कोलकाता - 700 071  
1. Queen's Way, Kolkata - 700 071

# विक्टोरिया मेमोरियल हॉल VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मंत्रालय के प्रशासनिक नियंत्रण  
के तहत एक स्वायत्त संगठन)  
(An autonomous organisation under the administrative control  
of the Ministry of Culture, Govt. of India)

VM No. 1540 /IVB-33/2001

Date: 22/11/22

## Notice Inviting Tender

Sealed tenders are invited by the Victoria Memorial from the Licensed and reputed electrical contractors having sufficient experience in repairing etc of air circulator/ Ceiling fans/ Pedestal fans as detailed in the enclosed Annexure 1.

The Sealed tenders should be dropped in the tender box kept for the purpose in the office of the Secretary & Curator, Victoria Memorial Hall, 1, Queens Way, Kolkata - 71 on or before 2:00 pm on 5.12.22 and will be opened on the same day at 2:30 PM in the chamber of Accounts Officer, VM in the presence of such tenderers or their representatives who wish to remain present.

The tender should be addressed to the aforesaid authority.

The tender in sealed cover should be super scribed " Tender for Repairing of Air Circulators/ Fans".

The rate so quoted will remain valid for 12 months.

The rate should be quoted inclusive of all charges and taxes i.e. service tax, transportation etc. The rate should be quoted both in words and figures. The tenderer should clearly state the delivery schedule.

The tender should be submitted on the letterhead of the firm.

The tenderers should have sufficient experience in doing similar nature of jobs preferably in Govt. Sector. The tenderers should submit photocopies of their licences, PAN card, GSTIN (GSTR-1, GSTR-3B) documents and papers in support of their work experience.

The tenderers will be required to Sign "Bid Security Declaration" on their respective letter head accepting that if they withdraw or modify their bids during the period of bid validity etc, they will be suspended for the time of One (01) year from participating in any tender called by VMH.

The successful tenderer will be required to deposit 3% of the total work value as Security Deposit in the form of Demand Draft issued in favour of "Victoria Memorial Hall" drawn from any commercial bank payable at Kolkata before receiving of Work Order. The security

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ई-मेल / E-Mail : Victomem@gmail.com • वेबसाइट / Website: www.victoriamemorial-cal.org



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money since deposited will be refunded not earlier than Eight (08) months from the date of completion of the last job.

The job executed by the successful tenderer shall have to be guaranteed against bad workmanship for a period of Six (06) months from the date of completion of the job. If any defect is detected during the period as mentioned above, he will be liable to rectify the same free of cost within reasonable time. Otherwise, VMH will get it rectified at its own cost and adjust the same from the Security Deposit.

The job to be executed is scheduled to be inspected by the concerned unit of the VMH.

The job to be executed will follow the Govt. specification.

For any additional information, tenderers may contact the Electrician of this office between 2:00 pm to 4:00 pm on any working day.

The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Encl: As above

Secretary & Curator

Copy forwarded to SO, for kind information and Shri Dipankar Samantha with request to insert the NIT in our website.

Secretary & Curator

# Annexure 1

## Detail of work:

### A. 24" Sweep Air circulator Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Supply and fixing of new net guard	

### B. 18" Sweep Air Circulator/ Exhaust Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Taking down the fan and refixing the same to its existing position.	

### C. 48" Sweep Ceiling Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Taking down the fan and refixing the same to its existing position.	

### D. 16" Sweep Wall Mounted/ Pedestal Fan:

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Supply and fixing of new blade	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Supply and fixing of new net guard	

Rs.