



1. क्वीन्स वे, कोलकाता - 700 071
1. Queen's Way, Kolkata - 700 071

विक्टोरिया मेमोरियल हाल
VICTORIA MEMORIAL HALL
(भारत सरकार के संस्कृति मंत्रालय के प्रशासनिक नियंत्रण
के तहत एक स्वायत्त संगठन)
(An autonomous organisation under the administrative control
of the Ministry of Culture, Govt. of India)

VM no. 1143/VD-01/2008

Date: 04.12.2020

Notice

Due to some Administrative reasons, the date of submission of tender against our NIT VM no. 1105/VD-01/2008 dated 20.11.2020 has been extended up to 11.12.2020. The rest of the clauses/ conditions of the said NIT will be remained same.

Secretary & Curator



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VM No. 1105 /VD-01/2008

Date: 20/11/2020

Notice Inviting Tender

The Victoria Memorial Hall, an autonomous organization under the administrative control of the Ministry of Culture, Govt. of India, 1 – Queens way, Kolkata invites sealed tenders from reputed and experienced firms for Comprehensive Maintenance Contract of EPABX wiring for 55 nos. of extension network on annual basis etc. The bids should be sealed and contained in sealed cover and superscripted as “Quotation for Comprehensive Maintenance Contract of EPABX wiring for extension network”.

The Bid will be opened on the same day at 3.00 p.m. in the presence of representatives of the firms, if any.

The authority of VMH reserves the right to reject any or all the tenders received without assigning any reason.

Under comprehensive maintenance, the firm shall take care of replacement of damaged parts without any charges.

The firm should be in existence for over five years in the trade with the maintenance business of maintenance of EPABX wiring for extension network.

The bidder must have its own service centre / maintenance facility in Kolkata and should have extensive experience of maintenance of complete hardware, Cabling, and electrical maintenance.

The bidders must enclose details of their infrastructure with reference to locations (address), authorized service set up facility and technical manpower there, availability of inventory of spares etc. and also indicate their business model for providing AMC and related support.

The firm must have previous experience in maintaining in government organizations/PSUs/Majors corporate during the last three years 2017- 20 and Performance certificate from the existing clients (organization) must be attached. The firm must have expertise in the requisite preventive measures on site maintenance.

In case of intermittent failure and repetitive problems due to improper diagnosis or repair the system will be treated as continuously down.

The vendor should maintain adequate number of spares in the inventory for immediate replacement of defective parts.

☎ : 2223-1890 / 1891/0953/5142 • फ़ैक्स / Fax : +91-33-2223-5142

ई-मेल / E-Mail : Victomem@gmail.com • वेबसाइट / Website: www.victoriamemorial-cal.org



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Please also quote the rate for the following (Rates offered should be written both in figure and words and inclusive of all charges and taxes.):

1. On-site comprehensive Annual Maintenance Contract of EPABX (device being in the care of M/s R. K. Enterprise) wiring for 55 nos. of extension intercom networks on annual basis
2. Laying (u/g) for new Intercom line wherever & whenever needed. PVC pipes to be used for such lines. (5 pair armoured PIJF cable/ per meter)
3. Drawing new Intercom line wherever needed. PVC pipes to be/ not to be used for such lines. (both rate Per Line/ per meter)
4. Telephone Coil Cord rate per unit
5. Telephone Line Cord rate per unit
6. Telephone termination box
7. Telephone 10 pair Crone Box

The following documents shall be enclosed by every bidder along with the bids:-

- i) List of important Central Ministries/ Departments /State Governments/PSU'S / Major corporate for whom the firm has been providing AMC services.
- ii) Copy of PAN Card.
- iii) Copies of Income Tax Return for the last two years.
- iv) Performance Certificate, as mentioned above.
- v) Copy of GST Registration Certificate.

The offers/tenders submitted by fax/email shall not be considered. No correspondence will be entertained on this matter.

It shall be the executive responsibility of the vendor to provide appropriate device drivers and solutions for all systems under AMC.

Penalty will be charged @ Rs. 100/- per day per item for downtime more than 24 hours for EPABX wiring for extension network. VMH will not tolerate breakdown more than two days in any case.

Sub – contracting of AMC services is not allowed.

Payment will be made on quarterly basis, only after satisfactory completion of services of the past quarter.

VMH reserves the right to cancel this tender or modify the requirement without assigning any reasons. In case the AMC services are not satisfactory, the VMH reserves the right to cancel the contract any time during the currency of AMC.

Any quotation received without adhering to all the above conditions or incorporating any conditions contrary to any of the above condition will be liable to be rejected summarily.

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Every bidder shall furnish an EMD of 5% of the rate offered in the form of A/c payee Demand Draft drawn from any commercial bank in favour of "Victoria Memorial Hall" failing which the tender will not be accepted.

Before issue of work order the successful bidder will have to furnish a performance security of 10% of the contract value in the form of an A/c payee demand draft drawn in favour of "Victoria Memorial Hall" from any commercial bank

Unsuccessful bidder's EMD will be discharged / returned as promptly as possible without any interest, latest on or before the 30th day after the award of the contract.

The Earnest Money Deposit of the successful bidder will be returned only after submission of 10% performance Security of total cost of the contract.

The Bid EMD may be forfeited in the following cases:

- If a bidder requests to withdraw at any stage after expiry of submission time.
- In case of a successful bidder, if he fails to deposit the required performance Security Money.

Period of validity of Bid

The bid shall remain valid for 90 days from date of opening the tender. If any bidder withdraws his tender before the said period the purchaser shall without prejudice to any other right or remedy, be at liberty to forfeit the Bid EMD absolutely.

Submission of Bids:

The envelop should bear the name of bidder along with the tender number and the date of opening of the tender. The tender bids complete in all respects and addressed to the Secretary & Curator, Victoria Memorial Hall, Kolkata - 700071 must be dropped in the tender box, **latest by 2.30 p.m. on or before 04/12/2020**. Bids received after the stipulated date and time shall not be entertained.

Terms and Conditions:

- Please separately quote rate for maintenance of wiring of intercom network and rates of installation of new intercom line (per line/ per meter).
- It shall be the responsibility of the agency / firm/ company to maintain all the telephone lines in good working order and take prompt action to restore the faulty lines preferably within same day.
- The rate quoted by the firm will not be enhanced during the period of contract in any case.
- The successful tenderer will maintain Fault Docket Register which should be checked and signed periodically by Electrical Unit of VMH.

Copy forwarded to shri Dipankar Samanta with request to place the notice in our official website.


Secretary & Curator

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