

V.M. No. 358/ IVB-55/2011 (Part III)

24 February 2020

**NOTICE INVITING TENDER**

Sealed tender are invited by the Victoria Memorial Hall (VMH), Kolkata from reputed Concerns / authorised agents of reputed manufacturers for supply of one Heavy Duty black and white Network Photocopier with Duplex, DADF & Toner at VMH as per specification given the **Annexure**.

The sealed tender must reach the office on or before 1.00 PM on 12.03.2020. It will be opened on the same day at 2:30 PM in presence of such tenderers who wish to remain present.

Tender in sealed cover should be superscribed "Tender for Heavy Duty black and white Network Photocopier with Duplex, DADF & Toner at VMH". The rate should be quoted inclusive of all charges i.e. GST, delivery charges etc. The rate should be quoted in both words and figures. The firms should submit credentials in support of their claims regarding their experience etc. List of documents (photocopies) to be submitted:-

1. Trade License.
2. Copy of PAN Card.
3. Income Tax return for last three years.
4. Professional Tax Registration Certificate.
5. GST Registration Certificate
6. Audited Accounts of last three years.

Tenderers are required to deposit earnest money of Rs. 2,000.00 (Rupees two thousand) only in the form of Bank Draft on any nationalized bank in favour of "Victoria Memorial Hall", Payable at Kolkata. The above earnest money will be refunded after one month from the date of issue of work order.

The successful tenderer will be required to deposit 10% of the work value as performance security deposit in the same form in which the earnest money has been deposited to "Victoria Memorial Hall" before receiving the work order. The performance security money since deposited will remain valid for a period of sixty days beyond the date of supply.

As per Rule 176 of General Financial Rule 2017 of the Govt. of India, Buy-Back offer for replacement of one SHARP Photocopier, Model MX-2700G will be ensured by Tenderers.

Authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Administrative Officer

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## Annexure

Sl.	Technical Specifications for Heavy Duty black and white Network Photocopier with Duplex, DADF & Toner	
1	<b>System Type</b>	Monochrome Laser Multifunctional (3rd Generation)
2	<b>Multitasking</b>	Yes
3	Standard	Copier / NWPrint/ TWAIN Color Scan /Send & Store
4	Fixing Technology	On Demand
5	Max. Paper Size (Original/In)	A4 / A3 / SR A3
6	Operational Panel	Swipe, Scroll and Zoom gesture 9 inch and above TFT LCD WSVGA Colour Touch & Tilted Panel
7	<b>Wi-Fi</b>	Standard
	Embedded Software Platfor	Multifunctional Embedded Application Platform (MEAP)
8	Paper Capacity (Std)	500 sheets x 2 + Bypass 100 sheets = 1100 sheets (Total)
9	<b>Media Type</b>	Thin, Plain, Recycled, Color, Pre punched, Thick, Bond, Tracing, Labels, Transparency and Envelops
10	Supported Media Weight (gm)	52 gsm and above
11	<b>COPY SPECIFICATIONS</b>	
	Copy Speed - A4	45 PPM and above/ page/ minute
12	<b>PRINT SPECIFICATIONS</b>	
	Print Speed - A4	45 PPM and above/ page/ minute
	Double Sided Printing	Standard
	Direct Print Available from	USB Memory Media , Mobile & Cloud
	Resolution	600 x 600 dpi and above
	Software	UniFlow Online Express for detailed usages & print accounting
	Print Features	Watermark, Colleting, Booklet Printing, Grouping, Poster Printing
13	<b>SEND SPECIFICATIONS</b>	Standard
	Destination	Email (SMTP), Network folder (SMB, FTP), Mail Box,
	Color Mode	Full Color/ BW /Grayscale
	DADF	Remainder LED for DADF, Visual and audible, platen reminder notifications for alert, if scanned originals are left under platen, to safeguard sensitive documents.