

NOTICE INVITING QUOTATIONS

Sealed Tenders are invited by the Victoria memorial Hall from reputed, experienced and bonafide suppliers for the supply of Conservation Materials as per specification mentioned below for Conversion Unit, VMH.

SI. No	Description of Material	Size	Required Quantity
1	Transparent, buffered, Acid free Tissue Paper, 9 gsm (as per sample)	30 inch X 20 inch (as per sample)	1300 sheets

Rates should be quoted inclusive of all the charges, i.e. GST, duties, delivery charges etc.

Sealed quotations is to be dropped in the Tender Box kept in the Administrative Office of VMH within **31.08.2018 by 2.00 PM** and the same will be opened on the same day at 3.00 PM in the presence of such quotationers who wish to remain present.

The Quotation address to the Administrative Officer, Victoria Memorial Hall, 1, Queen's Way, Kolkata – 700 071 must be submitted in sealed cover supercribed "Quotation for Materials for Conservation Unit".

Successful quotationer will be required to deposit 5% of work value as "Performance Security Deposit" which will be refunded not earlier than one month from the date of final payment on receipt of specified supply in good condition and submission of bill for the same in triplicate enclosing copy of supply order.

Photo copies of Pan Card, GST registration certificate etc are to be submitted along with the Tender documents.

It may not be possible for Victoria Memorial Hall to furnish any duty exemption certificate, if so needed, which may be noted. The right to accept or reject any or all the quotations without assigning any reason is reserved to the Authority.

N.B. Specimen sample may be collected from the Conservation Unit of Victoria Memorial Hall, Kolkata.

Administrative Officer

Copy to

- 1.The Accounts Officer, VMH
- 2.The Office Superintendent, VMH
- 3.Shri Subendu Banerjee, Conservation Asstt, VMH for necessary action
4. Storekeeper, VMH
5. Shri Dipankar Samanta to upload the NIQ in the VMH website