



1, क्वीन्स वे, कोलकाता - 700 071
1, Queen's Way, Kolkata - 700 071

विक्टोरिया मेमोरियल हाल VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मन्त्रालय के प्रशासनिक नियन्त्रण
के तहत एक स्वायत्त संगठन)
(An autonomous organisation under the administrative
control of the Ministry of Culture, Govt. of India)

V.M. No. 122/XXXIV-DOC-132/18

12 January 2018

NOTICE INVITING QUOTATIONS

Quotations under sealed cover are invited from reputed and experienced Firms /Agencies having experience in digitization of Oil Painting for digitization of Oil Painting (270 approx.) from the collection of Victoria Memorial Hall following international standard with high resolution (minimum 300 dpi).

Documents to be submitted with the Quotation:

- i) Copies of papers with information on the legal status of the Firm / organization.
- ii) Copies of papers with particulars of work of similar nature performed in the past.
- iii) Copies of PAN Card and Trade Licence / Income Tax Returns for the last 3 years/ GST Registration certificate (if applicable).
- iv) Experience Certificate of competence for doing such type of work.

The Firms should quote the rates clearly inclusive of all applicable taxes & charges both in figures and words..

The successful quotationer is required to furnish Performance Security amounting to 5% of the tender value in the form of an Account Payee Demand Draft on any Commercial Bank, to be drawn in favour of "The Trustees of the Victoria Memorial". Necessary work order will be issued on receipt of the Security Deposit. The Security Deposit is returnable after expiry of the period of contract.

The sealed cover super scribed "**Tender for digitization of oil painting from the collection of VHM**" addressed to the Administrative Officer, Victoria Memorial Hall, 1, Queen's Way, Kolkata 700071 should reach the above address by 24 January 2018 (02:30PM). The quotations will be opened on the same day at 03:30 PM. Authorised representatives of the firms may remain present at the time of opening the quotations.

VMH authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Administrative Officer