

Notice Inviting Tender

Sealed Tenders are invited by the Victoria memorial Hall from the authorized electrical contractors/ suppliers for the supply of electrical goods as mentioned below:

Name of Work:

Supply of Pedestal Fan/ Air circulator complete.

Description of material:

Sl. No.	Material	Qty	Rate	Amount
01	Supply of Pedestal Fan/ Air circulator 16" sweep with metal blade complete, make CG,	08 nos.		

The Sealed tenders addresses to the Administrative Officer, Victoria Memorial Hall, 1 – Queens Way should be dropped in the tender box kept for the purpose in the office on or before 3:00 pm on 25.03.17 . The Tenders will be opened on the same day at 4:00 pm in the presence of such tenderers or their representatives who wish to remain present.

Tenders in sealed cover should be super scribed “*Supply of Pedestal Fan/ Air Circulator complete*”.

Rates so quoted will remain valid for six months.

Rates should be quoted inclusive of all taxes and charges i.e. service tax, transportation etc. The rate should be quoted both in words and figures. The tenderers should clearly state the delivery schedule.

Tenders should be submitted on the letterhead of the firm.

The tenderers should have sufficient experience in doing similar nature of jobs preferably in Govt. Sector. The tenderers should submit photocopies of their licences, PAN card and papers in support of their work experience.

The tenderers will be required to deposit 2% of the quoted rates as Earnest Money in the form of Demand Drafts in favour of the Trustees of Victoria Memorial, payable at Kolkata. The above earnest money will be refunded after one month from the date of issuance of Work Order.

The successful tenderer will be required to deposit 10% of the total work value as Security Deposit in the same form in which the Earnest money has been deposited to the Trustees of Victoria Memorial before receiving of Work Order. The security money since deposited will be refunded not earlier than six month from the date of completion of the job. The earnest money will be forfeited if the Security Money is not deposited within seven days from the date of intimation in this regard or if the successful tenderer is unable to commence the job within specified time.

The material supplied by the successful tenderer shall have to be guaranteed against bad quality/ manufacturing defect etc. from the date of completion of the job. If any defect is detected during the period one year, he will be liable to replace the same free of cost within reasonable time. Otherwise, VMH will get it rectified at its own cost and adjust the same from the Security Deposit.

The job to be executed is scheduled to be inspected by the concerned unit of the VMH.

The job to be executed will follow the Govt. specification.

The successful tenderer shall be required to supply the material within 07 days from the date of receipt of the Supply Order.

For any additional information, tenderers may contact the Electrician of this office between 2:00 pm to 4:00 pm on any working day.

The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Administrative officer

Copies along with Schedules of Work forwarded to SO, Caretaker and Shri N. Sinha with request to insert the NIT in our website & Govt. Portal

Administrative officer