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1, Queen's Way, Kolkata - 700 071

# विक्टोरिया मेमोरियल हाल VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मन्त्रालय के प्रशासनिक नियन्त्रण  
के तहत एक स्वायत्त संगठन)  
(An autonomous organisation under the administrative  
control of the Ministry of Culture, Govt. of India)

V.M. No. 769/2016

28 April 2016

## **TENDER NOTICE**

Sealed tenders are invited by the Victoria Memorial from reputed and experienced firms for **“Mount cutting and Fitting in the existing frames (including supply of acid free mount board)”** for exhibition of black & white photographs by Sunil Dutt at VMH as per the scope of work mentioned below.

The sealed tender must reach this office by **2:00** pm on or before 05. 05. 2016, the same will be opened on the same day at **3:00** pm in presence of such quotationers or their representatives who wish to remain present.

The quotations in sealed cover should be superscripted “Tender for Mount Cutting and fitting of photographs in frame”. The rate should be quoted in both words and figures and inclusive of all taxes & charges. Photocopies of PAN Card & VAT Regn. Certificates should also be submitted.

### **Scope of work**

*“Mounting: Mount board will be acid free, 1400 micron thickness and Ivory or Off White in colour: the window mount and a same size of acid free back board to be provided to each object. The size of mounts is approx 43 cm X 58 cm (glass size). Total mounting works will be 47 photographs.*

*The object will be hinged on back acid free board by cloth base tissue tape or archival tape. The self adhesive brown tape, masking tape and Cello tape should not be used for the purpose. Fitting of objects will be executed in Victoria Memorial hall”.*

The quotationers should quote their rates of mount cutting (including supply of acid free mount board) and fitting of each of mount of sizes 43 cm X 58 cm on their letter head.

The work is urgent in nature and the entire work should be completed within 2 working days of placing the order. The payment will be made from this office after completion of work and on submission of bill in duplicate.

Victoria Memorial reserves the all right to accept or reject any or all the tender without assigning any reason thereof.

Administrative Officer