

SUGGESTED RECRUITMENT RULES FOR VICTORIA MEMORIAL HALL,  
KOLKATA

1.	Name of the Post	<b>MTS (Non-technical)</b>
2.	No. of Posts	10* (2018) *Subject to variation dependent on workload
3.	Classification	Group-C Non-technical
4.	Scale of Pay	Pay Band – 1, Rs.5200-20200/- + Grade Pay Rs.1800/-
5.	Whether Selection of Non-selection post	Not applicable
6.	Age limit for direct recruitment	25 years  (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)  <b>Note:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul & Spiti district and Pangji Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruitment	<b><u>Essential:</u></b> Matriculation or equivalent from a recognized Board  <b><u>Desirable:</u></b> Communication skill in Hindi, Bengali & English.  <b>Note 1:</b> Qualifications are relaxable at the discretion of the Board of Trustees, VMH – for reasons to be recorded in writing – in the case of candidates otherwise well qualified on the recommendation of the Selection Committee.  <b>Note 2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Board of Trustees, VMH – for reasons to be recorded in writing – in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Selection Committee is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
9.	Period of probation if any	2 years
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	By Direct Recruitment
11.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	Not applicable
12.	If departmental promotion committee exists what is its composition	<p><b>Departmental Confirmation Committee</b></p> <p>a) A member nominated by the Trustees from among themselves - <b>Chairman</b></p> <p>b) An expert in the branch of knowledge to which the post pertains to be nominated by the Trustees - <b>Member</b></p> <p>c) A representative /nominee of the Ministry of Culture, Government of India, not below the rank of Under Secretary - <b>Member</b></p> <p>d) Secretary &amp; Curator of Victoria Memorial Hall – <b>Member</b></p>
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable