

**SUGGESTED RECRUITMENT RULES FOR VICTORIA MEMORIAL HALL,  
KOLKATA**

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| 1.  | Name of the Post   | <b>Hindi Translator</b>   |
| 2.  | No. of Posts   | 1 (2018)  |
| 3.  | Classification   | Group-B<br>Ministerial, Non-technical   |
| 4.  | Scale of Pay   | <b>PB-2: Rs. 9300-34800 with Grade Pay Rs.4200</b>  |
| 5.  | Whether Selection or Non-selection post  | Not applicable  |
| 6.  | Age limit for direct recruitment   | 30 years  |
| 7.  | Educational and other qualifications required for direct recruitment   | <p><u>Essential:</u></p> <ol style="list-style-type: none"> <li>1. Master Degree of a recognized University in Hindi with English as a compulsory or elective subject in Graduation level or as the medium of examination at the Graduation level;</li> </ol> <p><u>Desirable</u></p> <ol style="list-style-type: none"> <li>1. At least 5 years' experience in Translation work in any reputed establishment.</li> <li>2. Knowledge of Bengali</li> <li>3. Typing speed 30 w.p.m. in Hindi with knowledge of MS-Office.</li> </ol>   |
| 8.  | Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes  | Yes   |
| 9.  | Period of probation if any   | 2 years for Direct Recruitment  |
| 10. | Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods | Deputation (ISTC), failing which by Direct Recruitment  |
| 11. | In case of recruitment by promotion / deputation / absorption, grades from which promotion or deputation or absorption to be made                                | <p><b>Deputation (ISTC)</b></p> <p>Officers under the Central / State Government /Statutory Organizations/ Autonomous bodies.:</p> <p>(a) Holding analogous post on regular basis in the same scale of pay ,<b>or</b> With 6 years' regular service in a post having a grade pay Rs. 2,800 <b>or</b> with 10 years' regular service in a post having a Grade Pay of Rs.2,400/.</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years).</p> <p><b>Note 1:</b> Where the juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less and have successfully completed probation period for</p> |

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|     |   | <p>promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on regular basis by an officer prior to 1.1.2006 the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation or absorption. Similarly, an Officer on Deputatoion shall not be eligible for consideration for appointment by promotion.</p> <p>Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of application).</p> <p><b>Note:</b> For the purpose of appointment on deputation basis the service rendered on regular basis by an officer prior to 1.1.2006, the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with common grade pay or pay scale, and where this benefit will extend only for the Post (s) for which that Grade or Pay Scale is the normal replacement grade without any up-gradation.</p> |
| 12. | If departmental promotion committee exists what is its composition                            | <p><b>Departmental Selection Committee</b></p> <p>a) A member nominated by the Trustees from among themselves -<b>Chairman</b></p> <p>b) An expert in the branch of knowledge to which the post pertains to be nominated by the Trustees - <b>Member</b></p> <p>c) A representative /nominee of the Ministry of Culture, Government of India, not below the rank of Under Secretary – <b>Member</b></p> <p>d) Secretary &amp; Curator of Victoria Memorial Hall – <b>Member</b></p>  |
| 13. | Circumstances in which Union Public Service Commission to be consulted in making recruitment. | <b>N.A.</b>  |

